Zion Christian Church
ZCC APP
Receive, View and Read Notifications Guide (V1)

Date: 04 October 2024

<span style="color:red">Disclaimer</span>

<span style="color:red">For confidentiality reasons please avoid sharing your password or any screenshots with personal information e.g Date of Birth, Email addresses, phone numbers, Home addresses, etc</span>

## Table of Contents

# 1. ZCC APP NOTIFICATIONS

## a. Introduction

The ZCC APP is also an Official Communication Channel that we will be using for Official Church Communications just like the WhatsApp Channel.
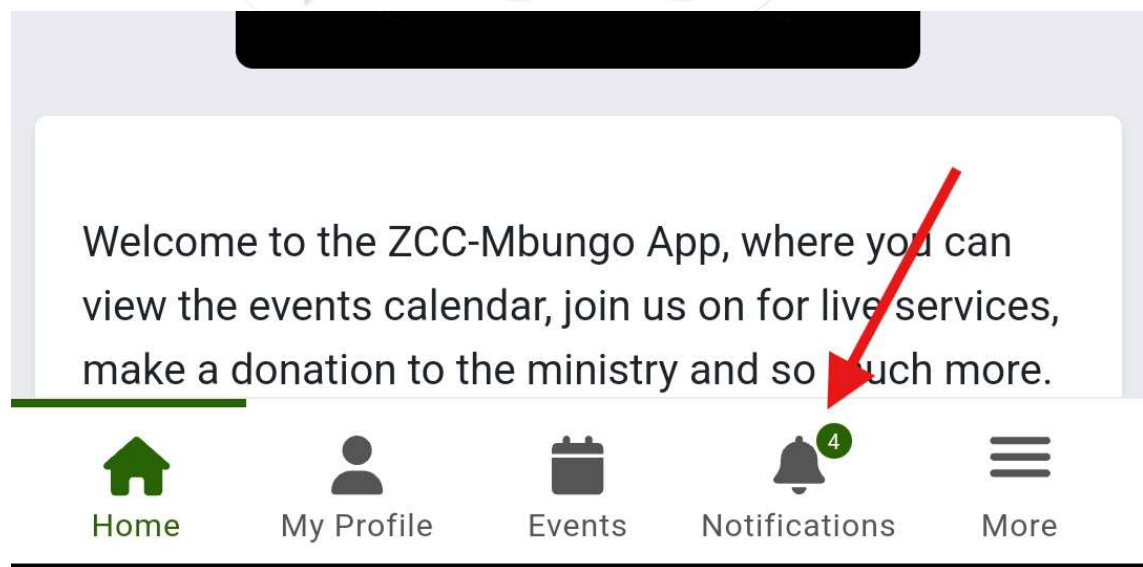
It will be used to share Tabakoni, Weekly Focus on Wednesdays, Fridays and Saturdays, App Announcements and Updates and other important messages to all church members.
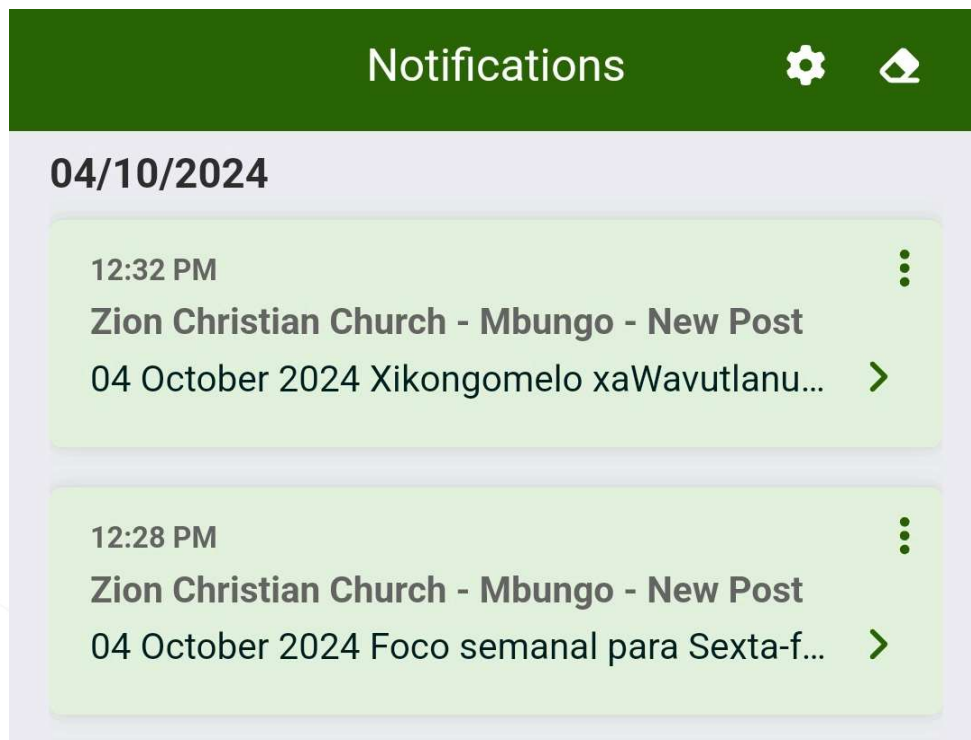
## b. <u>Prerequisites</u>

This guide works with the assumption that you have an active account on your app and you have internet connection.

## c. <u>Navigating to the notifications page</u>

1. Open your app. At the bottom navigation bar, to your right you will see Notifications with an icon 🔔 and click on that.
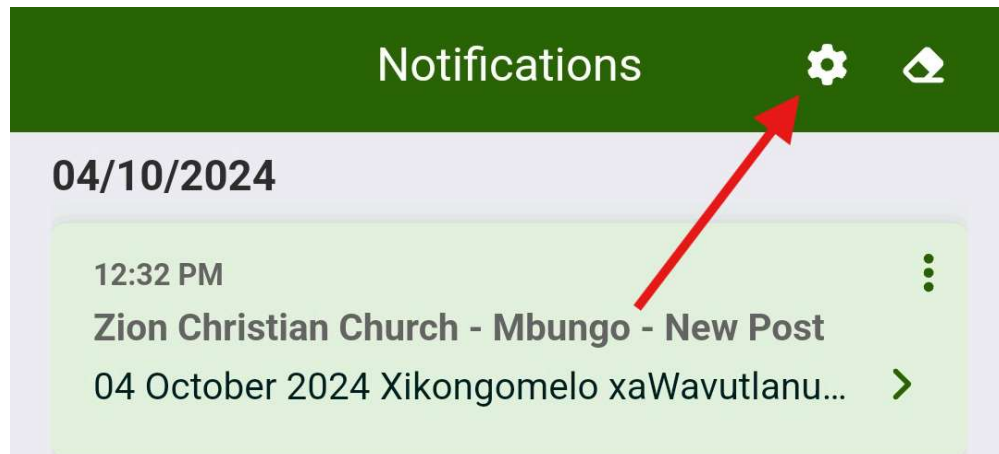
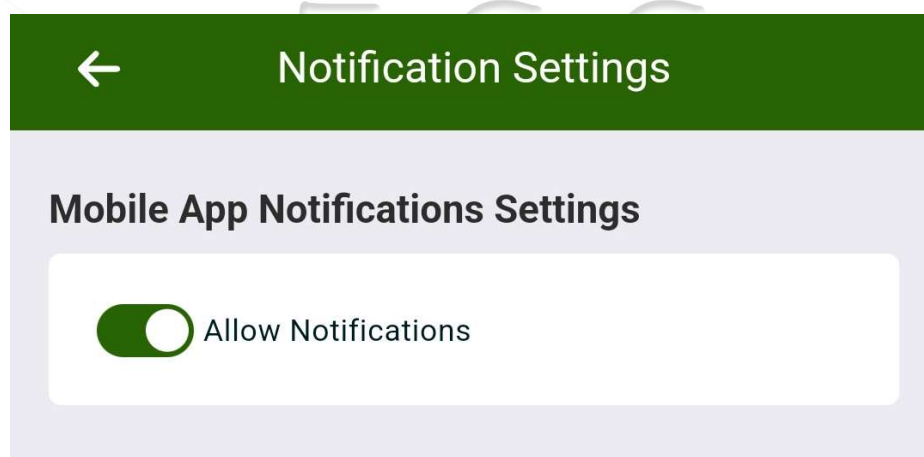2. You will see a list of all notifications if you have received any.



## d. Turning on App Notifications

At times you might not receive notification because you have turned off app notifications. We **must** ensure that this option is always on for us to receive the messages.

1. On the notifications page, check for the gear icon ⚙ on the top right to go to settings.
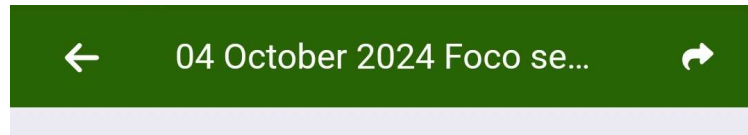
2. You will see Mobile App Notification Setting. Make sure the switch button is turned on and is showing a **green colour.**



e. <u>Read, Comment and Share a post.</u>

1. **How to read a message.**

From the list of messages you can tap on any of the messages you wish to read e.g. focus and it will expand and show the title at the top and all the message details at the bottom.

**04 October 2024 Foco se...**

**04 October 2024 Foco semanal para Sexta-feira (Portuguese)**

Zion Christian Church

Para: Todos os membros da igreja

Sub: Foco semanal para Sexta-feira

## 2. Reading Comments and commenting

You can scroll to the bottom to read other members' comments or to add your comment as well. You can also like the post.

👍 Like  6   💬 6

| | 10/4/24, 9:34 PM |
|---|---|

Aleluya ziooooon

| | 10/4/24, 7:14 PM |
|---|---|

Amen

| | 10/4/24, 6:52 PM |
|---|---|

Ámen ligado em Moçambique tete cidade

Amen

4 / 500

**Add Comment**

Once you are done typing your comment, press **Add Comment** and your comment will be posted.

## 3. Sharing messages

You can also share a direct link from the App to other members.



You will have option to share the link, copy the link to share on other social media platforms e.g. Facebook, X *(formerly Twitter) or via email.*