

Zion Christian Church
ZCC APP
Registration Guide (V2)

Date: 05 October 2024

Disclaimer

For confidentiality reasons please avoid sharing your password or any screenshots with personal information e.g Date of Birth, Email addresses, phone numbers, Home addresses, etc

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1. REGISTRATION and LOGIN

a. Main Requirements

There are 3 main requirements to register on the App and these are:

- A smartphone - IOS, Android or Huawei.

- **Internet access** - You need to be connected to the internet either via your Mobile Data Plan, WiFi, etc
- **Email address** - You need to have your personal email address that you can sign into.

b. Registration steps

After downloading the App, open the app and follow these steps.

1. On the top right corner click on this icon ☺.



2. You will see the *Login Page*, click on the button at the bottom (**Create Account**) to register.

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Email

Password

Forgot Password?

Log In

New User?

Create Account

3. On the register page, you will see a form with the following input field (*Fields marked with a red asterisk - * are mandatory/required*):

- **Profile Photo ***: This will be the photo associated with your account. It is highly recommended to use a formal picture in your church uniform. *You can choose a picture from your gallery/photos or to take a photo using the camera.*
- **First Name ***: First name should be written as it is on your Government Issued Identity Document.

- **Last Name ***: Last name or Surname should be written as it is on your Government Issued Identity Document.
- **Middle Name**: In case of more than 1 name, Enter your middle name in this field otherwise you can skip it.
- **Nickname**: Enter your church common name, the name people know or call you at church.
- **Birthdate ***: Date of birth in the format **Day-Month-Year** (eg 29-09-1997). You can manually write the date or to use the date picker on your right 📅
- **Mobile Phone ***: Your contact number and country code, either prefix with 00 or +. eg for Zimbabwe: 00 263 ... or +263
- **Email ***: Your email address (*Please ensure that the email is valid and can be accessed during the registration process*)
- **Add Family Member**: This is fully explained in [Section 3.2](#)
- **Password ***: Use a password that you can remember but can not be easily guessed by anyone else. Avoid using your name, date of birth, pet's name, etc. (*A good password will contain at least 1 capital letter, 1 small letter, a special character, a number*)
- **Privacy Policy Checkbox**: This is on top of the Green Register Button. Check the button

4. Once the registration is done you will receive the following email to confirm that registration has been successful and your saved password.

Dear Kushinga,

Zion Christian Church - Mbungu has created a login account for you.


Here is your login data:

Login Url: <https://zccmbungo.chmeetings.com/Account/Login>



Username : [REDACTED]@gmail.com

Password: [REDACTED]

c. Login

If you are not signed in, on the top right corner click on this icon  and you will be welcomed by the login page.

Enter the **email** and **password** you used when you registered on the app.

In the password input field you can toggle between  and  to either view or hide your password as you type.



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Email

██████████@gmail.com

Password

.....



Forgot Password?

d. Forgot Password

In the event that you forget your password you can request for a password reset link to be sent to your email (*the email you used during registration*).

1. On the login page, click on **forgot password**.
2. Enter your email, the one used during registration in the email field.



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Email *

@gmail.com

Please provide your username, we will send a new password to your account email.

Request New Password

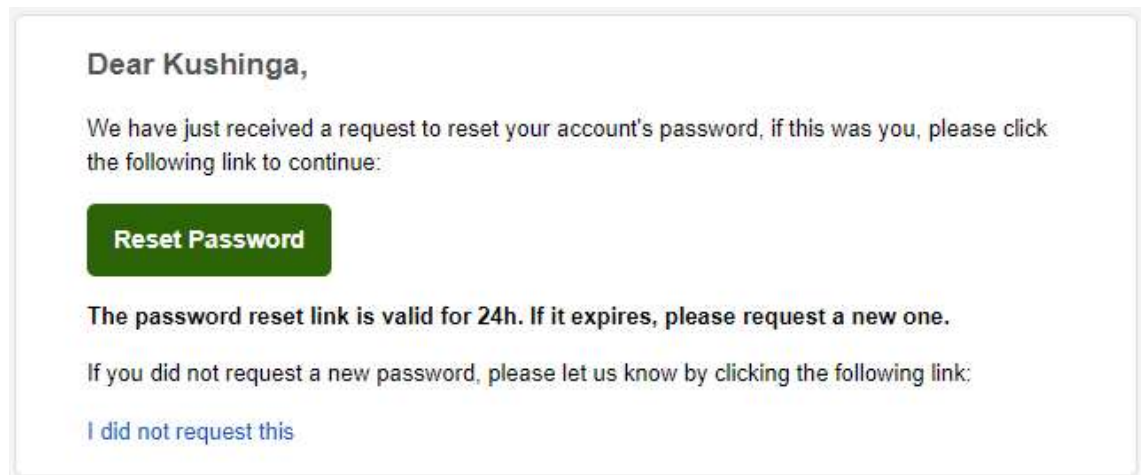
3. Click on **Request New Password**. You will get a notification that the password reset link has been sent.



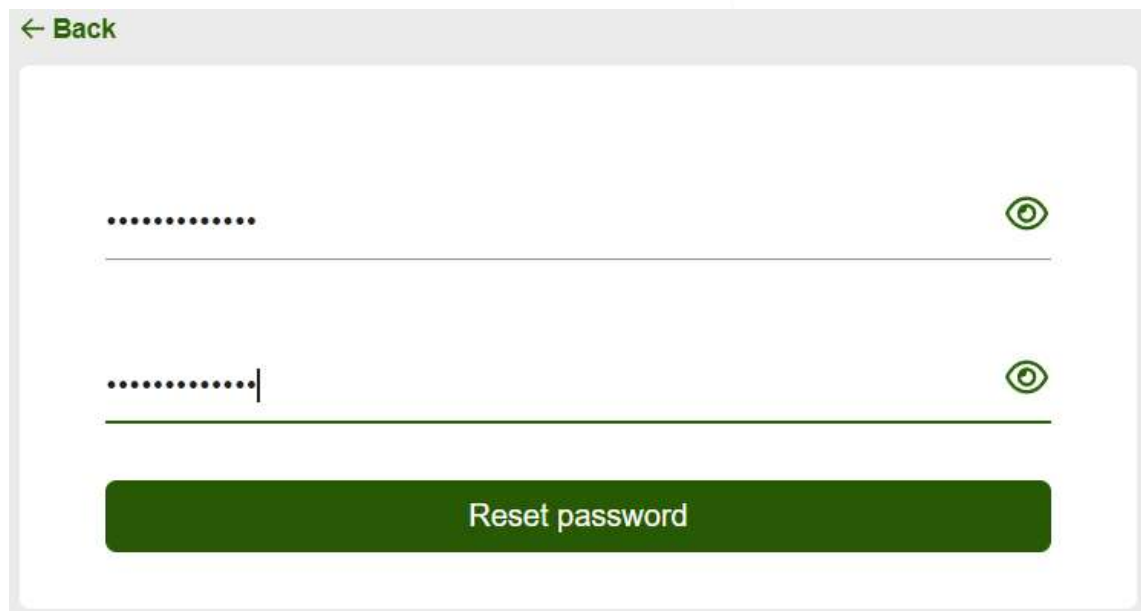
We sent a password reset link to your email.

Log In

4. Check your email. You will get an email with the reset link. Click on **Reset Password**.



5. Enter your new password in both input fields. A coloured bar will show at the bottom signifying the strength of your password (*green being the best*). Click on Reset Password and go to login and login with the new password.

A password reset form. At the top left is a green arrow and the text "Back". Below this are two password input fields, each with a green eye icon to its right. The first field contains a series of dots. The second field contains a series of dots followed by a vertical cursor. Below the input fields is a green button labeled "Reset password".